

Ref.:IQAC/2026-27/Odd/Apr.02

Date: 10 April. 2026

MINUTES OF MEETING

From: IQAC Office	To: All IQAC Members
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Offline Meeting	Day:	FRIDAY	Time:	1:00PM
	Date:	10 April. 2026		
	Venue:	Room No 204, A Block		
Chaired By:		Chairman IQAC	Coordinated By:	Dr. Seema Nayak
Meeting Attended By		Dr. Prabhat Kumar, Dr. Ajay Kumar Sahu, Dr. N.K. Sharma, Dr. Pankaj Jha, Dr. Girish Gautam, Dr. Nitin Waghmare, Dr. Deepak Sharma, Dr. Tabassum Abbasi, Dr. Mahendra Sharma, Mr. Dinesh Kumar Yadav, Dr. Pankaj Jha, Mr. Rakesh Jha, Mr. Sarthi Gouda, Mr. Ashok Mishra		

Agenda:

- Review of MOM of previous meeting
- Value-Added Courses
- Faculty & Student Achievements
- NPTEL Courses
- Project report format
- SDG Mapping
- Student Participation
- Publications

Action Taken/Deadline/Remark

Agenda No.	Agenda Point	
1.	Dean IQAC start meeting with review and ATR of previous points	
2.	Review and compile data on courses conducted, student enrollment, and completion.	Concerned Members: Head Training
3.	Compile and maintain records of notable achievements of faculty members and students	Concerned Members: All HoDs
4.	Collect data on faculty and student enrollment, certification, and performance.	Concerned Members: All HoDs
5.	Implement Standardized the project report format for all departments.	Concerned Members: All HoDs
6.	Map academic activities, projects, and initiatives with relevant UN Sustainable Development Goals (SDGs).	Concerned Members: All HoDs
7.	Compile data on student participation in academic, co-curricular, and extracurricular activities.	Concerned Members: All HoDs
8.	Compile and update details of faculty research publications with proper supporting documents.	Concerned Members: All HoDs
Meeting conclusion : Adhere to deadline		
Meeting ended with vote of thanks		



Prof. (Dr.) Seema Nayak
Dean IQAC
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CC:

- PA to Honorable MD Sir
- Dy. DG Sir
- OSD
- All IQAC Members